

LGPD Readiness Checklist



The Lei Geral de Proteção de Dados Pessoais (LGPD) protects Brazilian residents' personal data by regulating the way companies process it — regardless of where the company is located. Modeled after the EU's General Data Protection Regulation (GDPR), the LGPD came into effect on September 10, 2020.

LGPD's protections include establishing specific legal bases for processing data, data retention restrictions, data subjects rights fulfillment requirements, and more. There are a number of practical challenges for compliance — this checklist guides you through key elements to address in order to meet LGPD compliance.

Checklist for LGPD Compliance

☐ Map & inventory consumer data:

- ☐ Discover, inventory, and categorize all Brazilian resident and household data
- ☐ Identify personal data as well as 'sensitive' data as defined by the LGPD (including health, biometric, organization, and activity data)
- ☐ Correlate individual information to an identity by relationship and proximity
- ☐ Assign residency to Brazilian consumers and households
- ☐ Maintain up-to-date and current documentation of Brazilian consumer data flow maps

☐ Automatically fulfill consumer data rights:

- ☐ Process and fulfill data subject access requests, deletion requests, transparency requests
- ☐ Classify and categorize all data to be included in reports
- ☐ Automate reporting in response to requests
- ☐ Validate data rights and consent (including right to deletion)

☐ Manage, record, and monitor data processing:

- ☐ Manage consent, purpose, and reason for data collection and processing
- ☐ Monitor cross-border data transfers
- ☐ Monitor third-party data sharing

☐ Validate and demonstrate LGPD compliance:

- ☐ Fulfill data access requests accurately and within fifteen days
- ☐ Validate data deletion for current state & ongoing data collection
- ☐ Manage data retention workflows and demonstrate data minimization
- ☐ Establish security policies for data protection
- ☐ Fulfill breach notification requirements and determine impacted users in an incident

☐ Appoint a Data Protection Officer (DPO)

☐ Update privacy policy & disclosure notifications



Penalties and Enforcement

Brazilians are entitled to seek remedies if they find that they have been damaged by a violation of the LGPD, and organizations in violation of LGPD may face fines of up to 2% of the company's global gross sales (limited to 50 million reais per violation), publication of the violation, the temporary suspension of the right to use personal or sensitive data, and suspension of business activities.

How BigID Helps with LGPD Compliance

- ▶ **Discover** all personal sensitive data
- ▶ **Identify and classify** all data from Brazilian residents
- ▶ **Correlate** individual information to an identity to understand whose data it is
- ▶ **Catalog** data to see it in context
- ▶ **Tag and label data** for LGPD legal purposes
- ▶ **Monitor and manage** third-party sharing
- ▶ **Track and document consent** and preference management
- ▶ **Take action** on data deletion requests
- ▶ **Detect** cross-border data transfers and violations
- ▶ **Maintain** records of processing
- ▶ **Report** on whose data you have
- ▶ **Automatically fulfill** data subject access and deletion requests
- ▶ **Enable** correction workflows
- ▶ **Assess and manage** data risk and apply controls for breach risk reduction
- ▶ **Eliminate redundant**, similar, or duplicate data
- ▶ **Apply data retention** rules based on a disclosed purpose
- ▶ **Ensure data quality** across the data lifecycle
- ▶ **Protect** consumer data
- ▶ **Identify** impacted users after a breach

See BigID in Action for LGPD

BigID's advanced machine learning and deep data discovery gives organizations visibility into all of their data — everywhere, at petabyte scale. With BigID, companies can manage and protect personal and sensitive information down to the individual level, meet privacy regulations, and effectively report on their data.

See how BigID can ensure your organization meets LGPD requirements with a [custom LGPD demo](#).